

## FR Financial Report 2023

Proposer: Executive Committee  
Agenda item: 4. Reports and Plans

### Motion text

#### 1 Summary:

2 The report shows the State of Finances from 1st of January this year to 31<sup>st</sup> of  
3 December.

4 As of the end of the year, most of the activities and thus financial has already  
5 happened and we have spent the planned the budget approved by the General  
6 Assembly. However, we could not aim to spend 100% of the GA budget as our income  
7 is not matching the income presented at the GA as actual income for 2023 is 10%  
8 less. Therefore, adjustments had been made to ensure minimisation of difference  
9 between expenditure and income.

10 In regard to financial management, 2023 was important year and we strategically  
11 focused to enhance this aspect of our work. To ensure that, we promoted the  
12 office assistant to Finance and Office Manager which improved financial  
13 operations. Besides, we introduced new practice of review of bi-monthly  
14 financial reports that is provided to Treasurer who checks and approves. This  
15 was first year in which we used new Accounting Software which reduces risks of  
16 errors and increases transparency; besides it was great help to analyse state of  
17 finances and plan for the upcoming period.

#### 18 Expenditure:

##### 19 Category 1: Personnel costs

20 You will see here that we will spend less than approved by the GA; it is due to  
21 having one person less in staff for 3 months as well as cutting down on training  
22 costs. At the same time, we promoted office assistant into Office and Finance  
23 Manager and increased salary. Besides, under this category, we organised  
24 Treasurer meeting. We spent 6.63% less for this category.

##### 25 Category 2: Infrastructure and operating costs

26 In this category we also underspent by 14.03% due to the lower cost of  
27 utilities, a lower amount of post usage, office equipment, not having in-person  
28 office retreat.

##### 29 Category 3: Administrative expenditure

30 Compared to the Financial Plan approved by 2023 General Assembly, we spent 78%.  
31 However, we have overspending in most of the budget lines and the down-size is a

32 result of moving visual identity and website update into different budget line  
33 and covering it through Work Plan. Bank costs are significantly higher than  
34 budget due to more transactions per year (compared to 2022) while legal expenses  
35 are slightly higher as residence & work permit costs in Serbia got more  
36 expensive.

#### 37 Category 4: Statutory Meetings

38 We spent almost exact amount as planned (99%) in this category in Total.  
39 However, there are changes within the budget lines. While we overspent General  
40 Assembly (137%) – that was budgeted too optimistically and having longer event  
41 (4 days)- we are spending less on Executive Committee Meetings largely due to  
42 having one less meeting in 2023 (but instead in February 2024) but also having  
43 smaller EC and organising meetings in Serbia that cut down travel costs for  
44 staff. Besides, we did not carry out Study Visit due to lack of capacities, but  
45 we engaged few organisations to take part in our activities during which we  
46 organised side-meeting that served as a tool to understand organisation and  
47 possibility of engagement with CDN.

#### 48 Category 5: Capacity Building and Regional Activities:

49 This is the category with the most spending, and we spent almost entirely with  
50 96%. However, since this is project-based we must look into project by project  
51 as it is not possible to shift between the Budget Lines as each line is attached  
52 to each project. There was overspending of the EYF Work Plan, namely Summer Camp  
53 which was budgeted to cost 38K EUR while the real cost was 41K EUR. On the  
54 positive side, some of this overspending was covered by shifting the unspent sum  
55 from the Local Actions budget to Summer Camp but it was capped at 3K in order  
56 not to increase the need for higher co-funding. However, the gap remained  
57 between income for the Work Plan and Cost as well as 1/3 co-funding was not  
58 fully secured and thus, we had to use our savings.

59 Other projects costed the same as they were budgeted, the slight difference  
60 would be Cross-Regional which costed a bit less than 7K however this was a cap  
61 from Green Forum and International Foundation GroenLinks (funders of the event)  
62 budgets. When it comes to Study Session, we spent 2,631.47 which was reimbursed  
63 back by the Council of Europe therefore, as planned, the cost is 0. There was  
64 little difference due to currency and we received 0.87 more, reflected in  
65 incomes. As for Green Perspectives on European Security, we spent 100% of the  
66 budget but the difference (78%) is showing due to reallocation between budget  
67 lines: salary was accounted to 1.1.1 (Staf fees) and thus direct cost was  
68 remaining 8,298.74.

#### 69 Incomes:

70 When it comes to income, we are getting 10% less than budgeted. The biggest  
71 down-size is due to Green Forum - just 71% of the planned sum - for which we  
72 applied (52K) that they approved 42K (442000 SEK) but the final sum that we  
73 actually got is 38K due to large currency differences (they operate in SEK and  
74 almost every year we are getting less due to currency fluctuations). Besides, we  
75 had higher income from FYEG as well as IFG that co-funded Summer Camp and Cross-

76 Regional Meeting. We had slightly lower income for participant's contribution to  
77 projects (work plan) as well as carry-over from 2023 while we didn't carry out  
78 fundraising from MEPs.

79 **Profit and Loss:**

80 As a result of difference between expenditure and income, we ended the year with  
81 -7,824.10 which was covered by savings which amounted to 17517.82 as reported in  
82 2021 Financial Report. The remaining amount is 9,693.72.

83 [Annex.1: Financial Report 2023](#)