

FP Financial Plan 2025-26

Organization: Executive Committee
Resolution date: 14.03.2025
Agenda item: 4. Reports and plans

Motion text

1 The financial plan comprehends the proposed activity plan. The plan follows
2 similar pattern to the previous year with minor changes.

3 Expenditure:

4 Category 1: Personnel Costs

5 This budget line covers salaries, trainings, and meetings. The salaries are
6 budgeted for three full-time (35 h/w) employees: Secretary General, Office &
7 Finance Manager, and Project Coordinator. Compared to 2024, salaries have been
8 raised by 50 EUR for two positions to reflect the tax raise in Serbia. The plan
9 since 2025 is also including overhours (500 EUR for position), as adopted Office
10 Guidelines allow to compensate up to 70 hours of overwork per year. Since we
11 decided to have longer transfer period in the office, 4 additional salaries are
12 included in the plan (2 for 2024, 2 for 2025).

13 The budget line for internship covers salary of an intern, and the additional
14 costs regarding internship (as travel to Serbia). The shape of internship will
15 be decided by Executive Committee.

16 We will strive to hire additional person regarding grants we are fundraise
17 about, but since no project is approved yet, it is not reflected in the budget.

18 Category 2: Infrastructure and Operating costs

19 This category covers office, infrastructure, and operational costs related to
20 physical and digital maintenance, ensuring smooth operations, and supporting
21 organisational functionality. It includes expenses such as office rent,
22 utilities, office equipment, different software and website maintenance, all
23 vital for sustaining smooth and effective daily operations. Total costs of this
24 category are similar to previous years, with consideration of inflation. The
25 Office Equipment line is increased on 300 EUR due to underspending in 2024..

26 Category 3: Administrative expenditure

27 This budgetary category covers costs related to administrative functioning that
28 includes legal fees, extraordinary admin costs, audit, and bank charges.
29 Compared to previous year, it is increased due to the potential statutes change,
30 and inflation that increased costs for audit and bank fees.

31 Category 4: Statutory Meetings

32 General Assembly, Executive Committee Meetings and networking with MOs and other
33 organisations are covered by this budgetary category. 2025 General Assembly will
34 be more expensive than previously due to the record number of delegates and
35 candidate organisations, while 2026 GA costs are slightly reduced (as explained
36 in activity plan). Executive Committee Meetings costs are increased, to be more
37 realistic and avoid necessity of organising meetings combined with other events
38 that was proven to be ineffective. There is no study visit planned for 2025 and
39 2026 yet, but money can be used to reimburse EC's or Office's travel to MOs'
40 events or organise ad hoc study visit. The amount for networking was also
41 slightly increased due to growing number of partnerships.

42 UPDATE (17.03.2025): Since transfers from EYF SG and GF are a bit later than
43 expected, 500 EUR from GA that was planned for the GA merchandise were moved for
44 the separate line "Merchandise" and will be spent later in the year. This does
45 not affect outcomes of the plan, nor the total sum.

46 Category 5: Capacity Building and Regional Activities

47 This category represents the largest share in the budget, and includes all
48 activities and projects: Work Plans, (Cross)Regional Meetings, Study Sessions,
49 etc.

50 As in 2024, Work Plan grant covers some of the administration expenses, so the
51 sum is different than in income section. Similarly as in 2024, the Regional
52 Meeting will be combined with Summer Camp. In 2026, we plan to organise
53 additional (Cross)Regional Meeting, that is reflected in the budget but now is
54 on zero due to need for fundraising.

55 Study Session is still not directly financed by us but European Youth Centre
56 however, we have costs (Prep Team Meeting, ad hoc expenses) that are later
57 reimbursed by the Council of Europe. However, we included 300 EUR for exchange
58 rate changes, as well as potential waive of participation fees for CDN Team or
59 participants in need.

60 Incomes:

61 Category 1: Administrative Income

62 This category covers core funding of CDN. Our new project with Green Forum is
63 600.000 SEK (about 52000 EUR) from 2025, comparing to 442.000 SEK previously.
64 The EYF Structural Grant for 2025 is the same as in 2024, there is not yet
65 information on the grant project for next years, so we calculate 25.000 EUR as
66 probable income.

67 Category 2: Projects

68 Most of the activities that we organise are covered through this income and
69 includes annual and/or short-term projects. It is largely similar as previously,
70 with a bit increase in participation fees per adopted EC policy. The

- 71 cooperations with GEF or HBS, and other sources is not confirmed yet, but if
72 confirmed, will be used as co-funding, thus not reflecting in income, but rather
73 decreasing the expenses on Work Plan.
- 74 The financial plan assumes 1742,58 surplus for 2025, that will be used for
75 funding additional activity in 2026 if not fundraised in a different way.
- 76 Attachment: [Financial Plan 2025-26 \(Detailed\)](#).